

**Waynesboro Economic Development Authority
Minutes of the Regular Meeting
Held Virtually via Zoom
Friday, May 9, 2025**

Members Present: Ms. Brenda Arkward
Ms. Kelly Maggi
Mr. Mark Snyder
Mr. Chris Ornelas
Ms. Jackie Kurtz
Ms. Chanda McGuffin-Tucker
Ms. Crystal Farmer

Others Present: Mr. Greg Hitchin- Director of Economic Development & Tourism
Ms. Stephanie Duffy- Assistant Director of Economic Development & Tourism
Ms. Emily Tomlin- Administrative Assistant of Economic Development & Tourism

Welcome

Mr. Ornelas called the meeting to order at 8:01 AM and thanked everyone for joining. The meeting was held electronically via ZOOM in accordance with the EDA's electronic meeting policy as one of the two all-virtual public meetings allowed for the calendar year.

Approval of Minutes

There being no changes to the minutes presented from the regular meeting on April 11, 2025, Ms. Kurtz made a motion to approve the minutes as written. The motion was seconded by Ms. Arkward and passed by unanimous vote.

Financial Report

Mr. Hitchin reported on the financials for May. A dashboard was provided showing details of six debit card transactions totaling \$1,197.92. There were four checks totaling \$29,040 to be approved. \$14,040 was paid to Common Wealth Crush for reimbursement of taxes and fees paid per the performance agreement, which will be reimbursed by the city. The remaining three checks, each in the amount of \$5,000, were paid to the VA Street Arts Festival artists. Mr. Snyder made a motion to approve the financial reports and checks as presented. The motion was seconded by Ms. Arkward and passed by unanimous vote.

Committee Reports

Audit: Ms. Farmer received the bank statements for April and signed off on the reconciliations.

Consider a resolution In support of an IRF grant application on behalf of the Virginia Metalcrafters Building owner

Mr. Hitchin reminded the board that during the April EDA meeting, a motion was discussed and passed allowing an officer of the EDA to apply for an IRF grant on behalf of a local business owner who, at the time, had not been decided upon. It's now been decided that the application will be for a \$1,000,000 grant, which would be given to the EDA, and then the EDA would loan the funds to the Virginia Metalcrafters building owner. A draft resolution of support was provided for consideration, detailing the request, to be submitted with the application. Mr. Snyder

made a motion to approve the resolution of support for an IRF grant application on behalf of the Virginia Metalcrafters building owner. The motion was seconded by Ms. Arkward and passed by unanimous vote.

Monthly Updates

Downtown Redevelopment: No downtown redevelopment updates were provided.

Tourism: No tourism updates were provided.

Industrial Properties: No industrial property updates were provided.

Correspondence and Communication of the Chairman

The next regular EDA meeting is scheduled for June 13, 2025.

Respectfully submitted 6/13/25

Emily Tomlin

Emily Tomlin
Acting Recording Secretary

Certified as approved 6/13/25

Gregory E. Hitchin

Gregory E. Hitchin
Secretary/Treasurer